



## How do I use the Best Practice sample files?

This FAQ is intended to answer common questions about using the Best Practice samples files.

### What passwords can I use to access the Best Practice samples?:

- Dr. Fredrick Findacure – “samples”
- Dr. Ivor Cure – “samples2”
- Ms Nadine Nurse – “nurse1”
- Miss Jenny Reception – “basic1”
- Ms Susan Senior Reception – “reception”

### Are the Best Practice samples included in my back up/Can I make my back up smaller by excluding them from my back up?:

The Best Practice samples files *are not* included in daily back ups. The Best Practice samples cannot be backed up using the Best Practice back up utility.

### How can I add another user to the samples?:

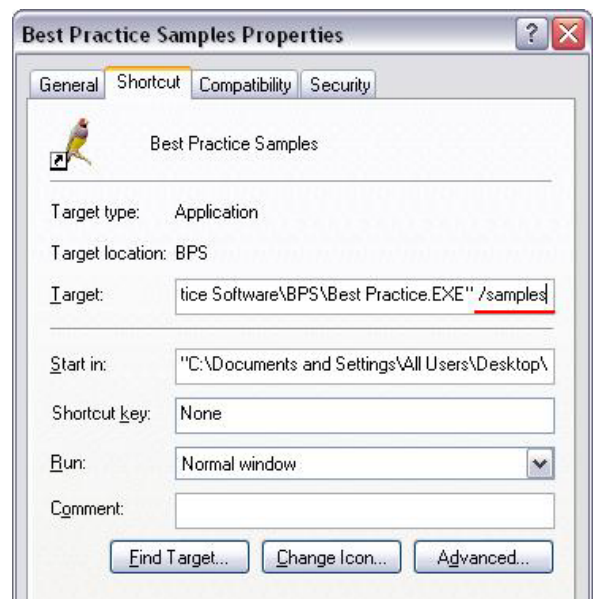
Users cannot be added to the sample files. This prevents users accidentally adding live data to the samples database which will not be backed up & may be changed in future releases of Best Practice software.

### I have lost my Best Practice Samples shortcut, how do I get it back?:

- Create a shortcut to the “Best Practice.exe” file on the desktop (Right click send to -> desktop create shortcut)
- Right click the new short cut -> Properties
- At the end of the “Target” field add “/samples”
- Click Apply
- Close Shortcut properties
- Right click the new short cut -> Rename.
- Name the Shortcut “Best Practice Samples”



- Double Click the new shortcut to open the password screen.



## MORE INFORMATION

For more information consult the Best Practice Help Library or contact us via:



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